

Penny Morrison &  
The Fabric Collective,  
9 Langton Street,  
London, SW10 0JL



PENNY MORRISON

**Job Title: Product Manager - Accessories**

**Company Description:**

Penny Morrison Ltd is a world-leading interior design company with expertise across residential and corporate projects globally, as well as a fast-growing textiles and home accessories business. The company is very much family-owned and benefits from being a small but fast-moving enterprise. The Home Accessories section of the business was launched in 2016 and has grown exponentially since then, especially online. The Home Accessories range is sold online globally to retail and trade (interior designers) globally, as well as through our London Showroom and various wholesale outlets in the US and elsewhere.

**Job Description:**

This job covers requires at least 3+ years working in a similar position managing an e-commerce business related to home interiors products. This role will focus mainly on the operational elements of handling a home accessories business with a focus on managing the placement of purchase orders to suppliers and handling frequent engagement with suppliers to ensure timely arrival of products and maintenance to high levels of quality control in liaison with our warehouse team. This role will work closely with our creative team on launching new products and collections based off sales data and industry trends. A keen interest in home interiors and design is a must. The candidate will also spend a significant amount of time researching new suppliers across the world to add to our growing collection. This role will also require strong relationship management skills in dealing with client queries, as well as handling wholesale relationships with our representative showrooms across the US and elsewhere. This role will report directly into the Managing Director of Penny Morrison Ltd.

**Skills necessary:**

- Excellent organisational skills working in a similar role for at least 3 years prior.
- The ability to manage product orders from inception to receipt of goods and mapping out clear timelines for stock replenishment for our internal warehouse team, as well as close liaison with external marketing & PR agencies for new product launches to ensure maximum impact.
- Experience managing junior team members.
- Excellent computer skills with proficiency across Microsoft office applications including Excel, Word, Powerpoint.
- Significant prior experience using our inventory and POS system, Shopify is a must.
- A strong understanding of developing and growing a product business and developing a clear sales strategy across our different client types including: Retail, Trade & Wholesale clients.
- Adept skills at reading and analysing data to make informed decisions and provide monthly updates to the Management team.
- Thrives in a fast-paced dynamic, creative environment
- Confident in taking initiative and managing assigned tasks while working independently
- Strong communication and presentation skills, written, verbal and visual.
- Excellent Client Service interaction skills.
- The role will be initially based in our London Showroom and offices.

Salary will be dependent on experience. If you would like to apply for this position, please email your CV and cover letter to [ted@pennymorrison.com](mailto:ted@pennymorrison.com)