



Interior Designer Jenny Blanc Interiors Ltd.

Jenny Blanc Interiors are looking for an enthusiastic and efficient Interior Designer to join their busy team based at their Teddington showroom and design studio. With showrooms in both Teddington, South West London and on the West Coast of Barbados, this is an exciting opportunity for an interior designer with experience to further extend their skills working on a variety of prestigious residential and commercial projects in both the UK and Caribbean.

Click below to download more information about the role. To apply, please send your CV and covering letter to j.blancpa@jennyblanc.com

With strong FF&E skills, working under Jenny Blanc and the Senior Interior Designer, you will assist with Interior Design projects large and small in the UK and overseas from concept to completion. This role requires creative and strategic thinking, an eye for detail, a passion for fabrics and furniture, combined with a head for figures. An understanding of technical drawings and Autocad is useful as you will be required to interpret technical drawings. The right candidate will have at least three years' experience working at a high-end Interior Design practice. Strong administrative and IT skills are essential – you must be fluent with Microsoft Office including Excel and PowerPoint. Photoshop and Sketch Up would also be advantageous.

You will be based at our showroom and design studio in Teddington, South West London, but travel to the Caribbean may occasionally be required when project installations are taking place.

This is a client-facing role and you must be well presented with fluent English and some Retail experience would be an advantage.

We recommend checking your travel arrangements before applying – a commute time of under 45 minutes is ideal. The business is open Monday to Saturday – this is a full time role based on five days a week including Saturdays in rotation.

You must possess a full, clean UK drivers licence.

The Interior Designer's job description includes (but is not limited to):

- Assisting with large and small projects in the UK and abroad with attention to detail, taking charge of every aspect required to complete a commission to the highest standards.
- Strong FF&E skills.
- Liaising with Clients and developing an excellent working relationship.
- Selecting colour schemes and design ideas to meet the Clients' brief.
- Assisting the Senior Interior Designer with the sourcing of fabrics, furniture, lighting and hard finishes, as well as producing concept/mood boards for presentation to Clients.
- Obtaining quotes and estimates for products and services.
- Preparing and maintaining the working costing sheets for all projects as well as producing summaries and quotes for clients using Excel.
- Preparing specifications and fabric schedules.
- You will be involved with the ordering of goods for design projects, following up to ensure timely delivery.
- To deputise for the Senior Designer when they are out of the office.
- Assisting with the coordination of deliveries, shipping (including export) and storage facilities (if required) for installations.
- With support from the Senior Designer, you will liaise with shipping/airfreight companies and manage the consolidation of goods for shipping.
- Maintaining and updating the design library.
- Attending presentations with suppliers in order to maintain an awareness of the latest products.
- Assisting in the showroom with everything from setting up for the day, opening/closing the till, assisting customers choosing fabric and wallpaper and other administrative/ad hoc tasks as necessary.

Salary negotiable depending on experience.



MEMBER

Head Office/Showroom: Jenny Blanc Interiors Ltd, 59 High Street, Teddington, London TW11 8HA
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Barbados Showroom: SunsetCrest, Holetown, St James, Barbados T +(246) 432 0989
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www.jennyblanc.com