

Design Club Rules

These rules set out the terms and conditions governing the rights and obligations of members of the Design Club, being the Club, operated by the Design Club Limited (the **Club**)

1. MEMBERSHIP:

There are various categories of membership: Standard members, BIID members, Corporate Members, Daily Members and Honorary Members. The full details of each category of membership are available on the Club's website, www.dcch.co.uk.

- a. **Membership is in the name of the individual**, not in the name of the company and is non-transferrable.
- b. **The Club reserves the right** to introduce, delete or amend categories of membership from time to time.
- c. **The Club retains an absolute discretion** to accept or reject any application for membership without ascribing any reason for so doing.
- d. **Acceptance of an application** by a prospective member by the Club constitutes a contract of membership of the club between the Club and the prospective member subject to these Rules.
- e. **Any information contained** in any application for membership by a Member or any supporting documents are warranted to be true, complete and correct in all respects.
- f. **Corporate Members shall appoint** a representative who shall nominate the individuals having the right to benefit from the corporate membership. The representative will be responsible for informing the Club of any changes in details of the individuals using the membership. Each Corporate Member will procure that each individual nominated to use the corporate membership is aware of, and will abide by, the Rules.
- g. **The management of the Club** may admit temporary members for a period not exceeding six months, but on such terms as it shall decide. Temporary members shall be required to pay a temporary membership fee of such amount as shall be determined from time to time by the management of the Club.

2. FEES AND SUBSCRIPTIONS:

- a. **The subscription rates** for all categories of membership shall be determined annually by the management of the Club.
- b. **Subscription rates are annual** and payable in advance unless agreed otherwise with the management.
- c. **Any member, whose subscription** has not been paid within 30 days of the invoice date, may have their membership suspended or terminated forthwith by the management of the Club. The management of the Club shall have power to restore their membership on receiving a satisfactory explanation and payment of the annual subscription fee.
- d. **If a member, shall for any reason** cease to be a member before the membership date expiry, such member shall not be entitled to be reimbursed any part of his annual subscription.

- e. **Food and drink consumed** by a member and any guest will be billed monthly. Any bill which has not been paid within 14 days of the due date will be subject to interest rate of 4% per annum above Barclays Base Rate, and after such date all bills will be required to be paid immediately after the invoice date.

3. TERMINATION:

- a. **The Club may terminate** the membership of any member for breach of the Rules at any time by providing notice of termination to the member's email address.
- b. **The Club may terminate** the membership of a corporate member if any individual who is nominated to use such membership is in breach of the Rules.

4. ADMISSION:

- a. **Members and guests** will be admitted to the Club during normal hours of admission, these being:
 - Monday to Friday: 9am – 6pmat the discretion of the management of the Club and, with prior warning, the Club may open early or stay open late for members or events.
- b. **Members are allowed** three guests at a time. If any member would like to bring in more, then confirmation in advance is required. This is at the discretion of the management.
- c. **Members must accompany** their guests at all times.
- d. **Members are responsible** for the conduct of their guests and for the payment of any food and drink consumed by their guests. Each member has an obligation to inform their guests of these Rules and to ensure they comply with them. The Club shall have the right to refuse admittance of any guest for any reason.
- e. **Members should be aware** that the Club may decline to serve a member or guest for example for drunk, indecent or otherwise inappropriate behaviour, not carrying proof of identification of age or non-compliance with any applicable dress code or in compliance with its licensing obligations and may require any such member or guest to leave the premises of the Club immediately and any such behaviour shall constitute a breach by the member (in relation to his own behaviour or the behaviour of any guest of his) of the Rules which shall entitle the Club to terminate his membership.

5. FACILITIES:

- a. **The Club reserves the right** to withdraw all or any part of its facilities on a temporary or permanent basis when such facilities are required to be closed for inclement weather, repair, maintenance, development or alteration work. Members and their guests use all facilities at their own risk.
- b. **The management of the Club** may determine that on certain days members may not be admitted to the Club to provide for the closure of the Club at Christmas, public holidays, staff holidays, for exclusive private hire use, or for any reason appearing to the Company to justify temporary closure.

6. BOOKINGS:

- a. **All table bookings must** be made through enquiries@designclublondon.com.
- b. **All bookings and cancellations** for Club events, private parties and business events must be made through enquiries@designclublondon.com.
- c. **Cancellations for private events** within 24 hours of the reservation date may be subject to a cancellation fee as determined by the management of the Club from time to time.

7. FOOD & DRINK:

- a. **No food or drink** shall be consumed in the Club unless purchased from the Club.
- b. **The supply of intoxicating liquor** will be permitted in the Club during the general licensing hours in force subject to such extensions as may be available to the Club.

8. SMOKING:

- a. **Smoking is not permitted** in the Club.

9. LIABILITY OF THE CLUB:

- a. **The Club and its employees** are not liable to any member, or guest of a member, for any loss, damage or injury suffered by them, or their property, whatsoever caused, save in respect of death or personal injury to a member or guest, caused by the negligence of the Club.
- b. **The Club shall not be liable** for any consequential loss arising there-from, whether or not such loss, or consequential loss, was caused by negligence of the Club or its employees.
- c. **Members may not use** the Club's as a registered address. The Club will not accept responsibility for post received or delivered. Letters and parcels will not be forwarded to a member's private address.

10. PRIVACY:

- a. **If any member wants to know** what information the Club hold about them or any member wants the Club to correct any information the Club holds about them, the member should make a written request to the Club.
- b. **The Club may use members'** personal information for promotional purposes for the Club's services. If a member does not want the Club to use their personal information for promotional purposes, such member should tick the relevant box situated on the Design Club Membership Application Form.

10. VARIATION AND INTERPRETATION:

- a. **The management of the Club** reserves the right to amend the rules at any time, notifying such change on the club noticed board or website. Individual notice to members will not be required.
- b. **Any dispute or difference** which may arise as to the meaning or interpretation of these Rules shall be determined by the management of the Club, whose decision is final and binding on all members of the Club.



I agree to the Design Club Rules as stated above

For and on behalf of

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SIGNATURE:

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DATE:

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PRINT NAME: