



SA Baxter Design Studio & Foundry, Design Centre Chelsea Harbor Paid Full-Time Intern for London Showroom

SA Baxter are recruiting for a pro-active, well-rounded showroom intern who will support the sales and marketing staff. The right candidate will be available to start right away, keen to help, very detail oriented and able to work well independently.

Duties:

Office admin support:

- Digital file maintenance
- Phone call management
- Showroom upkeep and inventory management
- Assistance with events

Sales support:

- Preparations for meetings and presentations
- Quote preparation
- CRM database management
- Showroom client assistance

The position is full-time, working hours 9am to 5pm, Monday to Friday, though we can be flexible. Hourly wage with potential to progress to sales position with commissions, international sales trips and training at our New York foundry.

About SA Baxter:

SA Baxter designs and manufactures bespoke architectural hardware, flooring and lighting for high-end residential and commercial projects. Our hardware is cast in brass, bronze and white bronze and we offer one of the most comprehensive finish palettes in the industry.

Clients choose from a wide range of bespoke hardware suites, and choose the sizing, finish and texturing. SA Baxter's architectural hardware is handmade to order in our eco-friendly foundry located in New York State's Hudson Valley. The ancient process of lost wax casting and modern, green technology allows for limitless design capabilities.

SA Baxter offers a custom service for those clients wishing to modify an existing SA Baxter product or develop their own design. The SA Baxter Design Studio produces real-time designs, generates cost projections, 3-D models and builds exact prototype pieces.

Please watch this video to learn more about our production process:
<http://www.sabaxter.com/about/design-studio>

To apply please send an email with the subject heading "London Intern Position" along with your resume in PDF format and a cover letter stating why you'd like to work for SA Baxter to oliver@sabaxter.com.