

**Head Office** 12-14 Greatorex Street London E1 5NF **Tel** 020 7377 0762 **Fax** 020 7375 2471

Alma1938.com are an established London based group supplying luxury leathers and solutions for high end interior projects worldwide.

Based at our London E1 office and studio, we have an immediate vacancy for:

## INTERNAL SALES SUPPORT CONSULTANT

[www.almaleather.co.uk](http://www.almaleather.co.uk)

Celebrating 80 years supplying high quality leathers for interiors

[www.almastudio.co.uk](http://www.almastudio.co.uk)

Bespoke manufacturing facility providing upholstery and leather craftsmanship for bespoke hospitality, leisure, marine, workplace and residential interior projects

[www.almafloor.co.uk](http://www.almafloor.co.uk)

Manufacture, supply and fit of luxury leather flooring solutions

[www.almaid.co.uk](http://www.almaid.co.uk)

Manufacture of luxury hand-made bespoke leather goods for corporate branding and promotion, fashion accessories and private clients.

### **Internal sales support consultant**

Reporting to the sales office manager, as part of the Alma sales team, this role is primarily a sales role which is both interesting and challenging. Responsibilities include:

Working in partnership with the Alma external sales executive, managing their diary to secure sales visit appointments

Providing sales support through arranging and organising sampling

Developing relationships and closing orders with own allocated account base through regular telephone activity to achieve monthly sales targets

Dealing with new sales enquiries, pricing and technical enquiries

Delivering a high standard of customer service and professionalism to our customers

Uses the Alma CRM system to record sales activity and develop the project pipeline

Weekly and monthly reporting. Sales administration.

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This is a fantastic opportunity to work within our sales driven luxury interiors, design led environment

This role can provide an excellent career advancement platform for an ambitious candidate towards promotion into a future external client facing selling role

Full product and technical training will be provided

Remuneration is via a competitive basic salary, plus commission earning opportunities

Please send CV detailing past experience and suitability for this role to:

Mona Patel – sales office manager

[Mona.patel@alma1938.com](mailto:Mona.patel@alma1938.com)

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