



Job Description

POSITION: FF&E DESIGNER

REPORTING TO: HEAD OF FF&E

RESPONSIBLE DAY-TO-DAY: TEAM PRINCIPAL

ROLE

Reporting to the Head of FF&E, the FF&E Designer is an experienced member of the FF&E department. They are able to be solely responsible for smaller scale projects or ably assist the Senior FF&E designer and Head of FF&E on large scale supply projects. Liaising with the Team Principal & Creative Lead to ensure that the projects are delivered on time, to budget and to an exceptional standard and to the brief set by the Creative Collective. The FF&E Designer is responsible for concept development, project management and preparation of client presentations on the FF&E element.

KEY TASKS – FF&E DESIGNER

- Understand and interpret the client brief set by the FF&E Director
- Develop the FF&E concept ensuring it adheres to Company Values
- Selection of furniture, materials and finishes and creating engaging and outstanding client presentations
- Produce accurate specification document including all necessary information
- Liaising with the client and shipyard to ensure materials selected are compliant and meet the client's brief
- Work closely with the FF&E buyer to ensure the project procurement stays on time and on budget
- Understand from the client team the tax and export position of the vessel and ensure that all compliance is met and brief the FF&E buyer and FF&E accountant on the requirements
- Liaising with the FF&E librarian to ensure that Specsources is current and all items are listed
- Building and maintaining strong relationships with suppliers, shipyards and client teams
- Keeping current with industry trends and developments and any technical developments
- Attending industry fairs to source new suppliers and expand the FF&E Library

CONTACT

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STUDIO

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KNOWLEDGE, SKILLS & ABILITIES

- Strong communication and presentation skills
- Excellent English writing skills and verbal communication
- 3 to 5+ years' experience working on luxury projects for HNWI including yacht experience
- Experience of projects through to final installation and aftercare
- Ability to work well as a team
- Good knowledge of material, finishes and suppliers
- Strong IT skills including MS Office especially excel; Photoshop; Specsources and AutoCAD
- Flexible attitude, help where work is needed in the company
- Interest and knowledge in the latest design trends
- Ability to multi task, prioritise, work to deadline and manage own time
- Good interpersonal skills

PERFORMANCE MEASURES

- Achievement of personal objectives agreed in the performance review.
- Live the Company Values